

Procedure for Considering Applications for Activities as a Participant or Entity Engaged in Non-Core Activities

I. The applicant submits an application to the managing company with the following documents attached:

1. Applicant's questionnaire (form of the authorized body);
2. Copy of the charter of the legal entity;
3. Copy of the decision of the highest body of the legal entity on conducting activities in the territory of the special economic zone;
4. Certificate of state registration (re-registration) of the legal entity;
5. Copy of the identity document of the director;
6. Copy of the financial statements for the last financial year;
7. Feasibility study of the project (in accordance with the requirements of the authorized body);
8. Bank statement on money movement and credit report from the credit bureau;
9. Certificate from the revenue authority on the presence/absence of arrears;
10. Confirmation of financial support for the project of at least 10%:
 - cash;
 - bank guarantee;
 - suretyship;
 - pledge of property;
 - insurance contract (for 2 years, or for 3 years if the project cost exceeds 15 million times the MCI);
11. Sketch project of the territory (if the project is related to construction);
12. Copy of the certificate of absence of state registration as a taxpayer with the revenue authorities (for non-residents of the Republic of Kazakhstan).

II. Foreign legal entities

Foreign legal entities shall submit legalized documents specified in subparagraphs 2), 4), and 5), a legalized extract from the trade register, or another legalized document certifying that the foreign legal entity is a legal entity under the legislation of the foreign state, with a notarized translation into Kazakh and Russian.

III. Review timeframe

With a complete set of documents and compliance with the priority activities, the managing company of the SEZ signs a contract for activities or a contract for non-core activities within 10 working days from the date of application submission.

Within 5 working days after submitting the contract to the authorized body, the managing company issues a registration certificate.

IV. Obtaining SEZ participant status

After receiving the certificate confirming registration as a participant in the SEZ, the SEZ participant is entitled to tax incentives when conducting priority activities within the territory of the SEZ, in accordance with the tax legislation of the Republic of Kazakhstan.