

REGISTRATION PROCEDURE FOR A PARTICIPANT OF THE "ALATAU" SEZ

(in accordance with the Law of the Republic of Kazakhstan "On Special Economic and Industrial Zones")

IMPORTANT:

Only a legal entity carrying out priority activities (PA) approved for the given SEZ may become a participant of the SEZ.

The list of priority activities of the "Alatau" SEZ was approved by Order No. 72 of the Minister of Industry and Construction of the Republic of Kazakhstan dated February 22, 2024 — see Annex 1.

STAGE 1. Contacting the Management Company

A potential investor may contact the Management Company of the "Alatau" SEZ in any convenient way:

- by writing to the official email for investor relations: invest@alatausez.kz
- by phone: +7 777 440 0303
- by visiting the Management Company's office in person: 19 Al-Farabi Ave., Block 3B, 3rd floor, Almaty

STAGE 2. Submission of Application and Documents

The applicant submits an application to the Management Company together with the following documents:

Main documents:

1. Applicant's questionnaire (MC form)
2. Copy of the legal entity's charter
3. Copy of the decision of the legal entity's supreme governing body to carry out activities within the SEZ territory
4. Certificate of state registration (re-registration) of the legal entity
5. Copy of the identity document of the applicant's first head
6. Copy of financial statements for the last financial year
7. Feasibility study of the project (in accordance with MC requirements)
8. Bank statement of cash flow and credit report from a credit bureau
9. Certificate from the state revenue authority on the presence/absence of debt
10. Confirmation of financial security for the project
 - Forms of confirmation of financial security for the project (item 10):
 - cash funds;
 - bank guarantee;
 - surety;
 - pledge of property;
 - insurance contract.
11. Preliminary (sketch) design of the site (if construction is planned)

Additional requirements for foreign legal entities:

Foreign legal entities shall submit legalized documents:

- copy of the charter (item 2);
- certificate of state registration (item 4);
- copy of the identity document of the first head (item 5);
- a legalized extract from the trade register or other legalized document confirming the status of the legal entity under the laws of the foreign state.
- certificate confirming the absence of state registration as a taxpayer with the state revenue authorities (for non-residents of the Republic of Kazakhstan)

All documents must be accompanied by a notarized translation into Kazakh and Russian.

STAGE 3. Review of the Application and Conclusion of the Agreement

Timeframe: 10 (ten) business days from the date of application submission.

Based on the results of reviewing the application, the Management Company of the SEZ signs:

- an Agreement on Carrying Out Activities — for SEZ participants, or
- an Agreement on Carrying Out Non-Core Activities — for persons carrying out non-core activities.

STAGE 4. Registration with the Unified Coordination Center

Timeframe: 5 (five) business days after receipt of a copy of the agreement.

The Unified Coordination Center:

1. Enters information about the applicant into the Unified Register of Special Economic Zone Participants;
2. Issues a Certificate confirming the registration of the person as an SEZ participant.

For persons carrying out non-core activities, information is entered into the relevant register without issuance of a certificate.

STAGE 5. Obtaining SEZ Participant Status

After receiving the Certificate, the SEZ participant is entitled to tax benefits when carrying out priority activities within the special economic zone, in accordance with the procedure established by the tax legislation of the Republic of Kazakhstan.

OVERALL TIMEFRAME OF THE REGISTRATION PROCEDURE

Stage	Timeframe
Review of application and conclusion of agreement	10 business days
Registration with the UCC and issuance of certificate	5 business days
TOTAL	15 business days